

Programme Management Office (PMO)

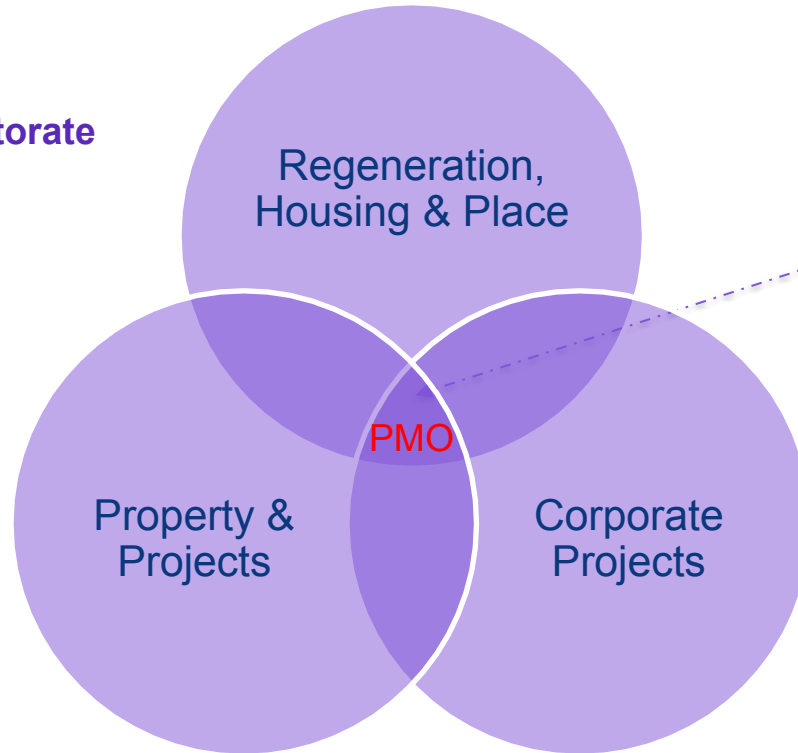
1. Principally supporting the **17 major council capital projects/programmes and smaller projects** (tiering) within a governance structure to provide **project oversight, alignment and control**.
2. It will provide **support for governance** requirements for projects **enabling standardisation of appropriate processes, procedures and tools** to maintain an up-to-date view of progress.
3. The responsibility for managing and providing relevant information (eg risks, issues progress) will lie with Project Manager and Project Sponsors.
4. Once matured, the PMO will eventually also provide a coordinated approach to **Communications/Stakeholder Management** and **Financial reporting**.
5. Will follow **standardised project planning model**.

The PMO function is in development.



Programme Management Office (PMO)

Place
Directorate



Capital Accountant

Comms/Stakeholder
Management

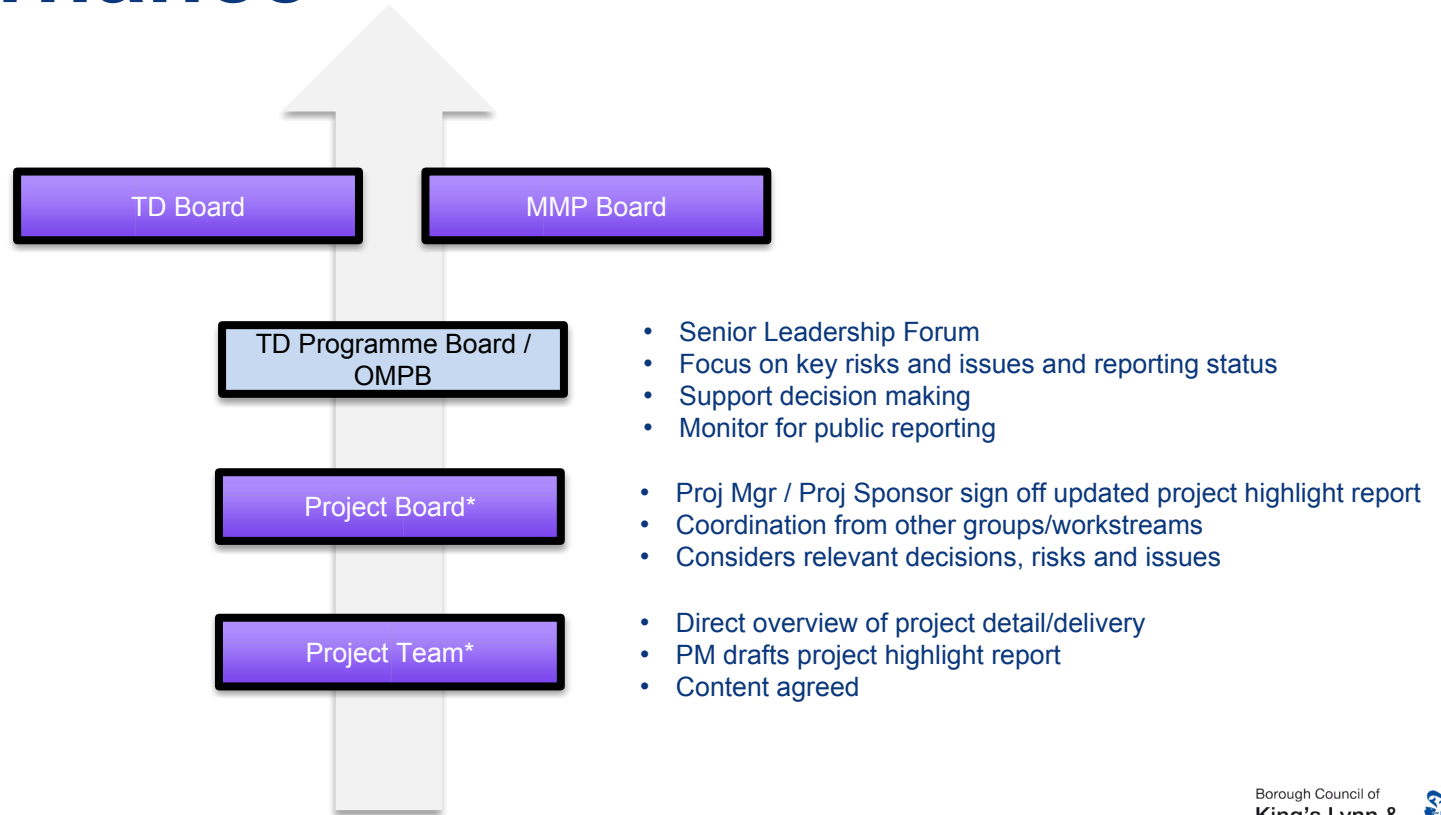
Others as required

- Improved monitoring
- Clearer consistent reporting
- Rigorous challenge
- Establishing robust controls
 - Standard documentation
 - Formalised process

Main focus currently on major capital projects within Place Directorate



Governance



Monthly reporting cycle introduced in 2023

* Participants subject to project and other activities eg Workstreams/sub-groups

